

## INTERNATIONAL STUDENT FEES SCHEDULE (2017 – 2019)

COURSE	ANNUAL FEE (Two Semesters)		
	2017	2018	2019
Year 7 – Year 12	\$22,786	\$23,924	\$25,359
Western Australian Universities' Foundation Program (WAUFP) (40 weeks)	\$22,786	\$23,924	\$25,359
	TERM FEE (Approx. Ten Weeks)		
Preparation for Secondary Studies – PSS (English)	\$4,900	\$5,300	\$5,618

A sibling discount of 10% applies to each subsequent member of the family (this does not apply to PSS students).

### TUITION FEES INCLUDE

• Tuition	• School Orientation
• Pre-departure Online Program	• Student electronic Smart Card
• On campus welfare and monitoring	• Student Handbook
• Student Support Services	

### SUPPLEMENTARY COSTS

Overseas Student Health Cover (OSHC) <a href="http://www.oshcallianzassistance.com.au">www.oshcallianzassistance.com.au</a> (approx. annual cost)	\$600
Student Visa Fee <a href="http://www.immi.gov.au/Help/Pages/fees-charges/visa.aspx">www.immi.gov.au/Help/Pages/fees-charges/visa.aspx</a> (subject to change by government)	\$550
School Uniforms	\$970
Textbooks – Year 7 – Year 12 and WAUFP (approx. annual cost)	\$700 - \$950
Textbooks – PSS	\$250
Year 11 WACE Examinations	\$220
WACE Graduation Examinations (Department of Education charge)	\$495
WAUFP Graduation Examinations (Tertiary Institutions Service Centre charge)	\$1150

### Extra-Curricula, Excursions, Incursions and Camps

Costs will be levied to Year Group. These will be charged on a cost recovery basis and parents will be advised of cost estimates in advance of such activities.

### Other Costs

Some items will be included on accounts as additional charges including, for example, Subject and Year Group Camps, the School Year Book and some Graduation costs. Some subjects in the Senior School will attract additional charges e.g. TAFE Certificate Programmes, Structured Workplace Learning (SWL) Courses, Outdoor Education Courses and external Physical Education activities.

### Books and Other Resources

Some class sets of texts will be billed through fee accounts. These are indicated on the Booklists. Further information and estimates of other fees and charges for a particular Year Group are available from the Accounts Department upon request.

### OTHER COSTS (The costs below need not be paid to the school)

Accommodation (per week)	\$310
Mandatory Supervised Transport Fee for Students 12 years and under (per week)	\$60
Homestay Placement Fee	\$250
Airport Reception	\$130

**NOTE: The above fees can be paid directly to the school's preferred homestay provider.**

### PAYMENT ON ACCEPTANCE

Tuition Fee – Secondary Studies or WAUFP	First Semester
– Preparation for Secondary Studies (English) PSS (if applicable)	Full Payment
OSHC	Duration of Courses plus 3 months

Please note that all fees and costs are quoted in Australian dollars and subject to change.

## REFUND POLICY ([www.ascinternational.wa.edu.au/policies](http://www.ascinternational.wa.edu.au/policies))

Note: All requests for refund must be made in writing addressed to the Director of International Programs. Any refund will be paid within 28 days upon receipt of written notice by the student's parent/guardian or within 14 days if the school terminates the student's enrolment.

A refund will be paid by electronic transfer into the nominated bank account less any bank charges.

Withdrawal Prior to Commencement		
Reason for Refund	Notification period	Refund Due
Student's application for a Visa is unsuccessful	Before the course commences	Full refund of tuition fees less A\$400 for administrative expenses
Student withdraws or has enrolment agreements cancelled due to not meeting English language requirements after undertaking PSS	Nil	Full refund of prepaid unused tuition fees less A\$750 administrative expenses.
Student with a Student Visa withdraws	More than 10 weeks before the course commences	Full refund of tuition fees less A\$750 administrative expenses
	More than 4 weeks but up to 10 weeks before course commences	70% of a semester fees less A\$750 administrative expenses
	4 weeks or less before the course commences	40% of a semester fees less A\$750 administrative expenses
If the school withdraws the offer before course commences	Nil	Full refund of tuition fees
Withdrawal after Commencement		
Student with a student visa withdraws	After course commences and during the first 4 weeks	30% of a semester fees less A\$750 administrative expenses
	After 4 weeks of course commencement	No refund
Student's enrolment cancelled due to a serious breach of school rules	Nil	No refund
Student's enrolment cancelled due to a breach of international Student Visa condition(s)	Nil	No refund

This policy and the availability of complaints and appeals processes does not remove the right of the student or "the school" to take further action under Australia's consumer protection laws or general legal processes.

## GRIEVANCES AND APPEALS POLICY ([www.ascinternational.wa.edu.au/policies](http://www.ascinternational.wa.edu.au/policies))

ASC International strongly values parent and student partnership. We welcome and encourage your enquiries at any time. For a confidential discussion please contact International Admissions via email [admissions@asc.wa.edu.au](mailto:admissions@asc.wa.edu.au). ASC International will make every effort to resolve any enquiry raised by a student or parent. In the event that a concern continues, it is our obligation and commitment to assist you with a formal appeal at no cost to you. The process is designed so as not to disrupt the student's studies.

The procedure for grievances and appeals is shown below. These may, for example, be about:

- **Academic Matters** (relating to academic progress, assessments, refusing admission and cancellation or suspension of enrolment and course work requirements including meeting assignment deadlines, attending scheduled tests and examinations).
- **Non-academic Matters** (including complaints brought against another student, accommodation arrangements and incorrect advice).
- **Student Visa Compliance Matters**, breaches against the conditions of a Student Visa (including failure to comply with the attendance (80% required), behaviour, and or failure to maintain enrolment in a registered course as stated on the Confirmation of Enrolment).

A student or parent requests any staff member to arrange a meeting with senior management to discuss a concern.

A meeting is scheduled to lay out the details of the concern for further discussions if necessary.

Having evaluated the matters of concern, the School will provide written responses.

If the concern is resolved, agreement is recorded on the student's file and the matter flagged for continuing review to ensure the parties remain satisfied.

In the event that mutual satisfaction was not reached, a full and formal grievance procedure will be implemented at no cost to the parent. This process is carried out in a simple, friendly and supportive manner.