UNIVERSITY FOUNDATION PROGRAM | YEAR 7 TO YEAR 12 | ENGLISH LANGUAGE COURSES

We're with you every step of the way
ABOUT THE
Anglican Schools Commission

Founded in 1985, the core purpose of the Anglican Schools Commission (Inc.) is to establish and support Anglican systemic schools which are co-educational communities of excellence and educational centres of caring.

Growing from modest beginnings with the opening of St Mark’s Anglican Community School in 1986 in Perth’s northern beaches suburb of Hillarys, there are now approximately 14,000 students attending fourteen ASC schools in Western Australia, New South Wales and Victoria. Our International Programs are co-ordinated through the Anglican Schools Commission International.

With a staff of 1500, we are one of the larger non-government schooling systems in Australia. We are justifiably very proud of what we have achieved in 30 years.

ASC schools are distinctly Christian communities that demonstrate care for each other and treat all people with dignity and respect.

The Anglican Schools Commission recognises the benefits that international students bring to our schools. Besides adding to cultural diversity and language skill development in our schools, they broaden our global perspective to learning. Our students’ journey is enriched as young women and men from various countries study side-by-side in the classroom, compete on the sporting field and perform on the stage or in the orchestra pit.

The Anglican Schools Commission International’s programs value each student as an individual with unique needs, gifts and aspirations. Our academic programs along with co-curricular activities and Student Welfare Services combine to offer a holistic educational experience which cares for all aspects of a student’s well-being. We aim to ensure a smooth transition into life in Australia for every student, with each milestone achieved marking a student’s growth and maturity along their pathway to realising their goals.

We are delighted with the success and expansion of our international programs and look forward to welcoming more overseas students to ASC Schools.

The Reverend Peter Laurence
OAM
The Anglican Schools Commission has six core values, which we aim to instil in our students, staff and wider school community.

- **Faith** Living by Gospel Values
- **Excellence** Pursuing high standards in all things
- **Justice** Demonstrating fairness, compassion and conviction
- **Respect** Respecting self, others and our planet
- **Integrity** Acting with honesty and openness
- **Diversity** Promoting social inclusion and celebrating difference
LOCATION of Schools

We have schools in Perth, Mandurah, Busselton and Esperance in Western Australia; in Albury in New South Wales; and in Wangaratta, Wodonga and Cobram in Victoria.
14,000 students  30 years in operation
14 Schools  3 States of Australia
Why Choose Anglican Schools Commission International?

The Anglican Schools Commission International (ASC International), formerly known as St George’s International School and Murdoch College, is part of the Anglican Schools Commission (ASC). We are one of Australia’s leading and fastest growing private schooling systems.

We offer:

**GUARANTEED ENTRY TO TOP UNIVERSITIES IN WESTERN AUSTRALIA**

ASC is the only non-government secondary schooling system offering the Western Australian Universities’ Foundation Program (WAUFP), which enables entry to the University of Western Australia, Curtin University, Edith Cowan University or Murdoch University. Students who complete the WAUFP are able to apply to leading universities in Australia and the rest of the world.

**OVER 30 YEARS’ EXPERTISE IN LOCAL AND INTERNATIONAL SECONDARY EDUCATION**

Our extensive experience has enabled us to offer a successful co-educational and integrated program for local and overseas students from Years 7 to 12. Anglican Schools consistently achieve outstanding results in state-wide, national and international tests. Our Year 12 WAUFP and Western Australian Certificate of Education (WACE) graduates receive amongst the state’s largest number of first-round offers to their universities of choice.

**A UNIQUE AND INNOVATIVE INTERNATIONAL STUDENT SUPPORT PROGRAM AND PASTORAL CARE SYSTEM**

We care about every aspect of the student’s journey. Our comprehensive range of Student Support services caters to the physical, emotional and mental well-being of our students. Providing your child with a caring and welcoming environment, and ensuring they have a memorable experience, is at the heart of everything we do. Our strong Pastoral Care system is rooted in the ASC’s Christian values: all students are valued as individuals and guided to be productive, responsible and caring citizens.

**COMPREHENSIVE CO-CURRICULAR AND EXTRA-CURRICULAR PROGRAMS**

Our emphasis on high academic achievement is balanced by engaging Co-curricular and Extra-Curricular Programs. In addition to programs offered by each ASC school, students from all schools may have the opportunity to take part in joint activities such as our annual ski trip and school tours to America, Europe and the United Kingdom.

*Based on successful completion of WAUFP and fulfilment of university course entry requirements.*
**WHY STUDY in Perth?**

“I get the best of both worlds in Perth. It is a modern city with a great education system, reliable transport and other world-class facilities. It also offers a peaceful and relaxed way of life where I can focus on my studies without distraction.”

Samantha Si from Malaysia

“Perth is a multi-racial and multi-cultural city. When I first came to Australia, I didn’t experience any loneliness or culture shock. Instead, I have made good friends with the Australian students at school, and I also get to learn many Australian customs from them.”

Iris Guo from China

“I am glad my daughter chose to study in Perth. It is closer to Asia and we could visit each other often. Sharing the same time zone also means we can call each other anytime.”

Madam Lin Yue Ji from Singapore

Perth is a beautiful coastal city with a pleasant climate

“Perth has a Mediterranean climate with hot, dry summers and mild, wet winters. It is the sunniest capital city in Australia with clear blue skies an incredible 70% of the year! Our warm weather and clean air allow us to enjoy a year-round outdoor lifestyle and we make the most of our State’s natural beauty. Our treasured coastline of white sandy beaches makes the ocean and the Swan River a big part of our lives and culture and we work hard to maintain Western Australia’s unique national parks and gardens.”

www.studyperth.com.au

Every Step of the Way

The Anglican Schools Commission International services and programs are designed to follow a student’s journey throughout their time with us. Everything we do is about ensuring that students have a positive experience and feel safe, welcomed and comfortable at all times. Our philosophy of caring for all students as individuals means we strive to cater to their unique needs and interests as they progress along this pathway to achieving their goals.

The ASC International team will be with students ‘every step of the way’ to help them create memorable experiences and lifelong friendships.

Our academic programs are delivered with quality and focus on the ingredients needed for a successful transition into further study or life outside of the high school environment. We welcome you to learn more about what the ASC International can offer.

Amanda Fritz
Director of International Programs
THE START OF A STUDENT’S JOURNEY with ASC International

The ASC International aims to ensure that all students feel welcomed and always a part of the school community. Upon enrolment, students begin their Orientation even before leaving their home country. Besides learning about life in Australia and the school, they can connect with the International Student Support and Welfare Coordinator and other staff members who will assist them every step of the way, from Pre-Departure to Graduation.
INNOVATIVE AND UNIQUE
International Student Support Program

“The International Student Support and Welfare Program will introduce you to Australia, your school and its teachers even before you leave your home country. After you arrive in Perth, our dedicated staff will be available to help you settle into your new home and school. It is important to know that help is here and that you are never alone. Our Student Services staff will schedule regular meetings with students throughout the semester in order to keep up to date on your progress. Students should also feel welcome to schedule times with our teams to discuss any issues or concerns that they may have.”

Sachin Shah
Manager, International Student Services

Pre-Departure Orientation Program

After enrolment, students and their parents take the online ASC International Pre-Departure Orientation Program from the comfort of their home. They learn vital information about issues such as Pre-Departure preparation, Health and Well-being, Personal Safety, Accommodation and Transport. They are also introduced to the ASC, the School and Student Support Services. They can also access information on setting up an Australian bank account and getting an Australian SIM card so this can be arranged before leaving the country. As required, students may also be provided with a one-on-one Skype meeting with their Principal or English Language teacher prior to arrival.

Our unique Pre-Departure Orientation Program also refers students to English language and study skills resources to give their student journey the best start possible.
After Arrival

Students will be welcomed at the airport before proceeding to their Homestay or nominated residence. They then meet their Homestay family who help them to settle in.

Before the start of term, students enjoy a School orientation with other international students.

Additional Support Services

The International Student Support and Welfare Coordinator will meet with the students regularly to ensure that they have settled in and are making progress in their studies.

- **ENGLISH LANGUAGE SUPPORT**
- **HOMESTAY SUPPORT**
- **24/7 EMERGENCY HELPLINE AND INTERPRETING SERVICES (THROUGH OSHC)**
- **GUIDANCE AND INFORMATION ON TAKING PUBLIC TRANSPORT (BUSES AND TRAINS)**
- **ADVICE ON COURSES AND UNIVERSITY PATHWAYS**
- **CAREER COUNSELLING**
- **BUDGETING GUIDANCE**
Our Homestay services are proudly offered by the Australian Homestay Network (AHN). All students are required to live with a Homestay family who has been trained and accredited by AHN, unless they are a relative or a family friend. ASC International partners with AHN to ensure that students live with a host family in a safe and clean living environment with a high level of personal support.

ASC International’s Homestay Provider
- the Australian Homestay Network (AHN)

AHN is one of Australia’s largest and most experienced Homestay Management organisations. Service offerings from AHN include:

- A sophisticated host/student matching process
- Thorough host training and background checks
- A 24/7 critical incident service
- Airport transportation services
- Online cultural and hosting training
- Banking and payment services

AHN Homestay Students are provided with:

- A supportive family environment
- All meals, seven days a week
- A clean and orderly home
- A private furnished bedroom
- Utilities (electricity, gas and water)
- Reasonable use of the internet
- Laundry facilities
- AHN 24/7 helpline and insurance

AHN Homestay Hosts also provide guidance on issues such as personal safety tips, use of public transport, location of local shops and Australian banking services.
Benefits of Homestay

Homestays are designed to support international students and visitors who come to Australia for their study. The benefits of a properly managed Homestay include:

- A secure and comfortable home
- A caring and friendly host who provides food and essential facilities and resources for the student
- A positive environment where the student can improve their language skills and learn about Australia’s culture, customs and lifestyle
- Many of our students become lifelong friends with their host

Homestay Costs (2017)

Placement Fee of $250  $310 weekly fee

For more information on the Australian Homestay Network, please refer to www.homestaynetwork.org.

All students must stay with either an approved guardian or in the ASC International approved homestay accommodation whilst they remain a student within an ASC International program.

For further details on Homestay, AHN and other accommodation arrangements, please refer to www.ascinternational.wa.edu.au.

It takes just a few minutes to register for a Homestay. Please go to www.homestaynetwork.org/anglican-schools-commission-international/
The Preparation for Secondary Studies (PSS) Course is an English Language program specifically designed for students about to enter high school programs to help improve their English language proficiency. The course includes some subject content to ensure that students become familiar with the vocabulary and terminology needed to successfully study secondary school subjects. Students commence in the level best suited to their current language ability. They are required to pass PSS before starting their secondary course.

Preparation for Secondary School Program Details

COURSE CONTENT
The PSS Program is offered at different levels depending on a student’s English proficiency and learning needs. All levels help students to revise basic grammar, comprehension and vocabulary through practice in writing, speaking, reading and listening activities. They will use course notes from different subjects to learn and reinforce academic concepts and terminology that will be required for upper secondary studies. The higher levels of PSS will offer a mix of English intensive and academic teaching to help students transition smoothly into mainstream secondary classes.

COURSE DATES AND DURATION
PSS courses start on the first day of each of Terms 1, 2, 3 and 4. The number of Terms varies according to each student’s English Language proficiency and other learning needs.

ASSESSMENT AND CERTIFICATION
Students are assessed in writing, speaking, listening and reading tests. They receive a comprehensive report and Certificate of Study for each level successfully completed.

SCHOOL HOURS
8.30 – 2.30 pm (Monday – Friday)

MINIMUM AGE
11 years

TEXTBOOKS
Students are required to purchase specified textbooks for each level. These are available from the School ($150-$250 depending on level).
SECONDARY SCHOOLS PROGRAM
Course Code 005169A

In Western Australia, secondary school runs from Year 7 to 12. Students start Year 7, the first year of secondary school, in the year they turn 12 years old by 30 June. Years 11 and 12 are considered ‘Senior School’.

These courses serve to ensure continuation of a student’s visa and transition from PSS into mainstream high school. They review and consolidate, in English language, a student’s previous learning in their home country. The courses further develop the English vocabulary and terminology needed for successful continuation of secondary studies in Australia.

Ariel Wee
Qualified Secondary Teacher and International Marketing Manager

Benefits of Bridging Courses

- Review, in English, a student’s previous learning from their home country.
- Familiarise students with Australian Curriculum and education system.
- Students can meet their future teachers and classmates with whom they share their studies in the following year.
- Further develop their language competencies in a mainstream classroom environment.
- Gives students time to settle into a new country, culture and home.
- Advanced language learning and high school transition support.

Middle School (Years 7 - 10)

Lower secondary education builds on the student’s learning from primary school. The course content spans the following learning areas:

- English
- Mathematics
- Humanities and Social Sciences
- The Arts
- Technologies
- Health and Physical Education
- Languages
Year 11 is the start of a student’s preparation for secondary school graduation and university studies. Upon successful completion of Years 11 and 12, students are awarded a Western Australian Certificate of Education (WACE). Students can choose a mixture of the Australian Tertiary Admission Rank (ATAR), vocational education and training (VET) programs and General subjects. The range of subjects and programs offered varies from school to school. Year 11 students also have the opportunity to study the subject English as an Additional Language/Dialect (EALD) to help them gain entry into the Western Australian Universities’ Foundation Program (WAUFP).

Course Content

In Senior School, students often choose one English subject plus another five elective subjects. At least one elective subject is selected from the two following disciplines:

- Humanities (Arts, Languages and Social Sciences subjects)
- STEM (Science, Technology, Engineering and Maths subjects)

Most students in Year 11 are advised to take ATAR level subjects to give them the best opportunity to proceed into tertiary studies at the end of their following year - Year 12 WACE or WAUFP.

Certification

Students complete two years of Senior School and satisfy the requirements to achieve the Western Australian Certificate of Education (WACE). WACE is recognised by universities for entry to undergraduate programs and by training providers for courses preparing them for entry into the workforce.
To achieve a WACE, students typically need to:

- Demonstrate a minimum standard of literacy and a minimum standard of numeracy
- Complete four or more Year 12 ATAR Courses
- Complete a minimum of 20 units or equivalents:
  - A minimum of 10 Year 12 units or equivalent
  - Two completed Year 11 English units and two completed Year 12 English units
  - Two Year 12 course units from one of the Humanities subjects or the STEM subjects

For a list of subjects that apply to a specific school, please contact ASC International.

Detailed descriptions of all upper secondary subjects can be found on the School Curriculum and Standards Authority website: [www.scsa.wa.edu.au](http://www.scsa.wa.edu.au).
WAUFP is an academic program designed for international students who do not have a strong English language background. Students are guaranteed entry into one of the four Western Australian public universities upon the successful completion of the program and fulfilment of the university’s entry requirements. Students must study at least 3 subjects as well as English Language and Australian Cultural Studies (ELACS). ELACS is the only compulsory subject. It increases the students’ knowledge and understanding of Australian society and culture and further develops their reading, writing, listening and speaking skills.

Success in ELACS means that a student has met the English language requirement necessary for university entrance in WA. WAUFP graduates have gained entry to leading universities in Australia and worldwide.

Mrs Wilma Ong
ELACS Teacher, St George’s Anglican Grammar School

Advantages of WAUFP

- Guaranteed entry into the top public universities in Western Australia: The University of Western Australia, Murdoch University, Curtin University and Edith Cowan University.*
- More academic focus on English to help students gain the language skills necessary for success in university studies.
- WAUFP examination papers are modified taking into account the fact that English is not the students’ native language.
- University places are offered to WAUFP graduates before they are offered to applicants who took examinations for WACE.
- Successfully offered since 1993 with graduates having been accepted into degrees with limited places, including Veterinary Science, Physiotherapy, Law, Engineering, Accounting, etc.)

*On successful completion of WAUFP and fulfilment of university entry requirements.

Course Content

Subjects offered for WAUFP are:

- ELACS (double subject)
- Psychology (ATAR)
- Chemistry (ATAR)
- Physics (ATAR)
- Mathematics Methods (ATAR)
- Mathematics Applications (ATAR)
- Mathematics Specialist (ATAR)
- Accounting and Finance (ATAR)
- Business Management and Enterprise (ATAR)
- Economics (ATAR)

Course Duration

The Standard Program is a two-semester course, commencing in February. An Accelerated Program, starting in April, is available to academically-advanced students.
The WAUFP is recognised by many leading Australian universities in other states. According to information provided by the WAUFP provider colleges, students have successfully enrolled at the following universities:

**WESTERN AUSTRALIA**
- University of Western Australia
- Curtin University
- Murdoch University
- Edith Cowan University

**AUSTRALIAN CAPITAL TERRITORY**
- Australian National University

**NEW SOUTH WALES**
- Macquarie University
- University of New South Wales
- University of Sydney
- University of Western Sydney
- University of Wollongong

**NORTHERN TERRITORY**
- Charles Darwin University

**QUEENSLAND**
- Bond University
- Griffith University
- Queensland University of Technology
- University of Central Queensland

**SOUTH AUSTRALIA**
- University of South Australia
- University of Adelaide
- Flinders University

**TASMANIA**
- University of Tasmania

**VICTORIA**
- Deakin University
- La Trobe University
- Monash University
- Swinburne University of Technology
- RMIT University

Students wishing to study at an interstate university should contact the university directly and check the admissions requirements.

*Information quoted from the Tertiary Institutions Service Centre (TISC) [www.tisc.edu.au](http://www.tisc.edu.au).*

**Entry to overseas universities**

According to information provided by the WAUFP providers, students have enrolled in universities in the following countries:

- Austria
- Canada
- Germany
- Hong Kong
- Indonesia
- Ireland
- Malaysia
- New Zealand
- Singapore
- South Africa
- United Kingdom
- United States of America
ASC International offers a well-rounded education with many co-curricular and enrichment activities such as camps, sport events, arts and additional language support. These enabled me to explore my hobbies and career interests. My teachers were not only passionate about teaching but also dedicated to us. They made every effort to assist me whenever I approached them for help. The School also provided me with a comprehensive range of study materials to help me understand and master the syllabus. More importantly, my teachers gave me invaluable emotional and mental support. I did not panic or feel fearful during my Year 12 examinations as they had boosted my self-confidence with their guidance and study techniques. I faced my examinations with the absolute certainty that I would achieve my goal of going to university.”

Ruby Wang, Architecture undergraduate, The University of Western Australia.

Our Student Achievements

In 2015, more than half our WAUFP students scored above the equivalent of 90% Australian Tertiary Admissions Ranking (ATAR). Highly competitive degree programs including Architecture, Engineering, Law, Veterinary Science and Medicine typically require very high ATAR scores as part of their entry requirements.

<table>
<thead>
<tr>
<th>Home Country of Top Ten Students</th>
<th>Average CPS [Combined Percentage Score]</th>
<th>Average of Equivalent ATAR [Australian Tertiary Admissions Ranking]</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Malaysia</td>
<td>89.7</td>
<td>98</td>
</tr>
<tr>
<td>Singapore</td>
<td>82</td>
<td>97</td>
</tr>
<tr>
<td>Macau</td>
<td>78.3</td>
<td>96</td>
</tr>
<tr>
<td>China</td>
<td>75.6</td>
<td>95</td>
</tr>
<tr>
<td>West Malaysia</td>
<td>74.5</td>
<td>93</td>
</tr>
<tr>
<td>Hong Kong</td>
<td>71.5</td>
<td>91</td>
</tr>
</tbody>
</table>
The Australian Education Assessment Services (AEAS) is the ASC International’s preferred method of English Language assessment. It is recommended that students undertake this assessment to ensure the best possible chance of acceptance and appropriate entry to the school. ASC International will also accept the International English Language Testing System (IELTS) and the Test of English as a Foreign Language (TOEFL) Junior assessments.

## ENTRY REQUIREMENTS FOR ASC INTERNATIONAL PROGRAMS

<table>
<thead>
<tr>
<th>Year</th>
<th>Year 7</th>
<th>Year 8</th>
<th>Year 9</th>
<th>Year 10</th>
<th>Years 11 &amp; 12</th>
<th>WACE</th>
<th>WAUFP</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Maximum Age</strong></td>
<td>Turns 14 between July and Dec</td>
<td>Turns 15 between July and Dec</td>
<td>Turns 16 between July and Dec</td>
<td>Turns 17 between July and Dec</td>
<td>Turns 18 for Year 11 between July and Dec</td>
<td>Turns 19 between July and Dec</td>
<td></td>
</tr>
<tr>
<td><strong>Academic Entry Requirements</strong></td>
<td>Completion of Australian Year 6 or equivalent Satisfactory passes in 4 relevant subjects including English, Mathematics and Science</td>
<td>Completion of Australian Year 7 or equivalent Satisfactory passes in 4 relevant subjects including English, Mathematics and Science</td>
<td>Completion of Australian Year 8 or equivalent Satisfactory passes in 4 relevant subjects including English, Mathematics and Science</td>
<td>Completion of Australian Year 9 or equivalent Satisfactory passes in 4 relevant subjects including English, Mathematics and Science</td>
<td>Completion of Australian Year 10 or 11 respectively, or equivalent Satisfactory passes in 4 relevant subjects including English, Mathematics and Science</td>
<td>Completion of Australian Year 12 or equivalent Satisfactory passes in 4 relevant subjects including English, Mathematics and Science</td>
<td></td>
</tr>
<tr>
<td><strong>English Proficiency for Direct Entry</strong></td>
<td>IELTS- Academic 4.5. or higher AEAS 71%+ (Pre-Advanced and Advanced) TOFEL Junior Comprehensive – 210-245</td>
<td>IELTS- Academic 5.0 or higher AEAS 80%+ (Advanced) TOFEL Junior Comprehensive – 250</td>
<td>IELTS- Academic 5.5 or higher AEAS 80%+ (Advanced) TOFEL Junior Comprehensive – 285 or higher</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### English Proficiency for Preparation for Secondary Studies - PSS (Up to 4 Terms)

The number of PSS terms depends on previous academic results as well as the test scores and recommendations of AEAS (or equivalent)

### Entry to PSS after completion of General English Program in Australia

### NOTES

1. For WAUFP, all PSS Courses must be completed before Semester 1 of WAUFP.
2. For Year 11 and 12, all PSS Courses must be completed before Semester 1 of Year 11.
3. Entry to Year 10 must be no later than start of Semester 2.
4. Students may be required to enter Preparation for Secondary Studies (PSS) if they wish to enter at nonstandard intake times.
5. Students who do not meet the entry criteria for PSS can take a General English Program (in Australia). Upon successful completion of General English, they may qualify for PSS.
6. The above criteria are a guide only. They may be subject to change due to time of year entry and other factors at the discretion of ASC International and the School.
7. Forecast or provisional results can be provided as part of an application.

These requirements are subject to change by ASC International. For latest updates and details please refer to [www.ascinternational.wa.edu.au](http://www.ascinternational.wa.edu.au).
1. Marks required at completion of PSS for entry into Secondary Studies:

<table>
<thead>
<tr>
<th>Year of Entry</th>
<th>Minimum Mark Required (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Years 7, 8 and 9</td>
<td>60</td>
</tr>
<tr>
<td>Year 10</td>
<td>70</td>
</tr>
<tr>
<td>Year 11</td>
<td>80</td>
</tr>
<tr>
<td>Year 12 and WAUFP</td>
<td>80</td>
</tr>
</tbody>
</table>

These requirements are subject to change by TISC. For latest updates and details please refer to www.tisc.edu.au.

2. Students applying for direct entry to WAUFP, however, should provide evidence of English language competency in line with the requirements of the Tertiary Institutions Service Centre (TISC):
   - IELTS 5.5 (International English Language Testing System)
   - TOEFL iBT 46 (Test of English as a Foreign Language)
   - PTE 42 (Pearson Test of English)
   - CAE 47 (Certificate in Advanced English)
   - A grade in Year 11 English as an Additional Language/Dialect (EALD) General or Year 11 English General
   - C grade in Year 11 English as an Additional Language/Dialect (EALD) ATAR or Year 11 English ATAR.

These requirements are subject to change by TISC. For latest updates and details please refer to www.tisc.edu.au.
**HOW DO I ENROL?**

**Step 1**
Determine your entry year

Meet with Admissions staff or an authorised Education Agent, or go to the website: [www.asinternational.wa.edu.au](http://www.asinternational.wa.edu.au) to choose a course and obtain an Application Form.

**Step 2**
Fill in an Application Form

Complete an Application Form, available with the Prospectus or online at [www.asinternational.wa.edu.au](http://www.asinternational.wa.edu.au)

Please submit the Application Form, together with the documents listed below, to Admissions or an authorised Education Agent.

Completed forms can be emailed to admissions@asc.wa.edu.au or posted to:

**International Admissions**
The Anglican Schools Commission International
PO Box 2520
Mt Claremont WA 6010
Australia

**Documents Required**
- Copy of Passport
- Certified copies of your last two school Academic Reports
- Certified copies of any public examination results
- Evidence of English language competency (other than school report), such as AEAS (preferred) or IELTS report. Please refer to the English Language Entry Requirements page.

**Step 3**
Acceptance of Offer

You will receive a Letter of Offer, usually within 2 business days. To accept your offer, simply complete and sign the letter and return it with payment of the amount stated.

A Confirmation of Enrolment and Welfare Letter (if required) will be forwarded. These documents are used when applying for a Student Visa.

**Step 4**
Apply for a Student Visa

Student completes the Student Visa application process through the Department of Immigration and Border Protection (DIBP) or their Education Agent.

Please visit the Department of Immigration and Border Protection website for full and current details: [www.border.gov.au](http://www.border.gov.au).

# INTERNATIONAL STUDENT FEES SCHEDULE (2017 – 2019)

<table>
<thead>
<tr>
<th>COURSE</th>
<th>ANNUAL FEE (Two Semesters)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2017</td>
</tr>
<tr>
<td>Year 7 – Year 12</td>
<td>$22,786</td>
</tr>
<tr>
<td>Western Australian Universities’ Foundation Program (WAUFP) (40 weeks)</td>
<td>$22,786</td>
</tr>
<tr>
<td>Preparation for Secondary Studies – PSS (English)</td>
<td>$4,900</td>
</tr>
</tbody>
</table>

**Tuition Fees Include**

- Tuition
- Pre-departure Online Program
- On campus welfare and monitoring
- Student Support Services
- School Orientation
- Student electronic Smart Card
- Student Handbook

**SUPPLEMENTARY COSTS**

- School Uniforms $970
- Textbooks – Year 7 – Year 12 and WAUFP (approx. annual cost) $700 - $950
- Textbooks – PSS $250
- Year 11 WACE Examinations $220
- WACE Graduation Examinations (Department of Education charge) $495
- WAUFP Graduation Examinations (Tertiary Institutions Service Centre charge) $1150

**Extra-Curricula, Excursions, Incursions and Camps**

Costs will be levied to Year Group. These will be charged on a cost recovery basis and parents will be advised of cost estimates in advance of such activities.

**Other Costs**

Some items will be included on accounts as additional charges including, for example, Subject and Year Group Camps, the School Year Book and some Graduation costs. Some subjects in the Senior School will attract additional charges e.g. TAFE Certificate Programmes, Structured Workplace Learning (SWL) Courses, Outdoor Education Courses and external Physical Education activities.

**Books and Other Resources**

Some class sets of texts will be billed through fee accounts. These are indicated on the Booklists. Further information and estimates of other fees and charges for a particular Year Group are available from the Accounts Department upon request.

**OTHER COSTS** (The costs below need not be paid to the school)

<table>
<thead>
<tr>
<th>Cost</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation (per week)</td>
<td>$310</td>
</tr>
<tr>
<td>Mandatory Supervised Transport Fee for Students 12 years and under (per week)</td>
<td>$60</td>
</tr>
<tr>
<td>Homestay Placement Fee</td>
<td>$250</td>
</tr>
<tr>
<td>Airport Reception</td>
<td>$130</td>
</tr>
</tbody>
</table>

**NOTE:** The above fees can be paid directly to the school’s preferred homestay provider.

**COURSE**

- Tuition Fee
- Secondary Studies or WAUFP
- Preparation for Secondary Studies (English) PSS (if applicable)
- First Semester
- Full Payment
- Duration of Courses plus 3 months

All fees and costs are quoted in Australian dollars and subject to change.
REFUND POLICY (www.ascinternational.wa.edu.au/policies)

Note: All requests for refund must be made in writing addressed to the Director of International Programs. Any refund will be paid within 28 days upon receipt of written notice by the student’s parent/guardian or within 14 days if the School terminates the student’s enrolment.

A refund will be paid by electronic transfer into the nominated bank account less any bank charges.

WITHDRAWAL PRIOR TO COMMENCEMENT

<table>
<thead>
<tr>
<th>Reason for Refund</th>
<th>Notification period</th>
<th>Refund Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student’s application for a Visa is unsuccessful</td>
<td>Before the course commences</td>
<td>Full refund of tuition fees less A$400 for administrative expenses</td>
</tr>
<tr>
<td>Student withdraws or has enrolment agreements cancelled due to not meeting English language requirements after undertaking PSS</td>
<td>Nil</td>
<td>Full refund of prepaid unused tuition fees less A$750 administrative expenses.</td>
</tr>
<tr>
<td>Student with a Student Visa withdraws</td>
<td>More than 10 weeks before the course commences</td>
<td>Full refund of tuition fees less A$750 administrative expenses</td>
</tr>
<tr>
<td></td>
<td>More than 4 weeks but up to 10 weeks before course commences</td>
<td>70% of a semester fees less A$750 administrative expenses</td>
</tr>
<tr>
<td></td>
<td>4 weeks or less before the course commences</td>
<td>40% of a semester fees less A$750 administrative expenses</td>
</tr>
<tr>
<td>If the school withdraws the offer before course commences</td>
<td>Nil</td>
<td>Full refund of tuition fees</td>
</tr>
</tbody>
</table>

WITHDRAWAL AFTER COMMENCEMENT

<table>
<thead>
<tr>
<th>Reason for Refund</th>
<th>Notification period</th>
<th>Refund Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student with a Student Visa withdraws</td>
<td>After course commences and during the first 4 weeks</td>
<td>30% of a semester fees less A$750 administrative expenses</td>
</tr>
<tr>
<td></td>
<td>After 4 weeks of course commencement</td>
<td>No refund</td>
</tr>
<tr>
<td>Student’s enrolment cancelled due to a serious breach of school rules</td>
<td>Nil</td>
<td>No refund</td>
</tr>
<tr>
<td>Student’s enrolment cancelled due to a breach of international Student Visa condition(s)</td>
<td>Nil</td>
<td>No refund</td>
</tr>
</tbody>
</table>

This policy and the availability of complaints and appeals processes do not remove the right of the student or the School to take further action under Australia’s consumer protection laws or general legal processes.

GRIEVANCES AND APPEALS POLICY (www.ascinternational.wa.edu.au/policies)

ASC International strongly values parent and student partnership. We welcome and encourage your enquiries at any time. For a confidential discussion please contact International Admissions via email admissions@asc.wa.edu.au. ASC International will make every effort to resolve any enquiry raised by a student or parent. In the event that a concern continues, it is our obligation and commitment to assist you with a formal appeal at no cost to you. The process is designed so as not to disrupt the student’s studies.

The procedure for grievances and appeals is shown below. These may, for example, be about:

- **Academic Matters** (relating to academic progress, assessments, refusing admission and cancellation or suspension of enrolment and course work requirements including meeting assignment deadlines, attending scheduled tests and examinations).
- **Non-academic Matters** (including complaints brought against another student, accommodation arrangements and incorrect advice).
- **Student Visa Compliance Matters**, breaches against the conditions of a Student Visa (including failure to comply with the attendance (80% required), behaviour, and or failure to maintain enrolment in a registered course as stated on the Confirmation of Enrolment.

A student or parent requests any staff member to arrange a meeting with senior management to discuss a concern.

A meeting is scheduled to lay out the details of the concern for further discussions if necessary.

Having evaluated the matters of concern, the School will provide written responses.

If the concern is resolved, agreement is recorded on the student’s file and the matter flagged for continuing review to ensure the parties remain satisfied.

In the event that mutual satisfaction was not reached, a full and formal grievance procedure will be implemented at no cost to the parent. This process is carried out in a simple, friendly and supportive manner.
Comprehensive Education Centre Pty Ltd
ABN: 90 009 281 501
CRICOS Provider Code: 00429D

Alexander Language School Pty Ltd
ABN: 82 009 294 937
CRICOS Provider Code: 00057E

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